

Passport Services



Passport services have relocated to the City Offices building (next to the Library). The address is 18880 SW Martinazzi Avenue, Tualatin, OR 97062. For more information please [click here](#).

The City of Tualatin accepts passport application DS-11 and forwards it to the Regional Office of U.S. Passport Services. The City of Tualatin Passport Acceptance Agents verify the identity of the applicant by checking identification, ensure the applicant has completed the form correctly, checks that citizenship evidence is acceptable, and administers the oath to the applicant.

Hours for Passport Acceptance (subject to Holiday Closures)

Passport Services will **not** be available on:

Thursday, December 24, 2015

Friday, December 25, 2015

Friday, January 1, 2016

Our regular passport hours are:

Monday-Friday: 8:00 a.m. - 4:00 p.m.

Passport Photos

The City of Tualatin offers passport photo service. The charge is \$16.00.

For information on photo requirements: Travel.State.Gov

Passport Checklist

Open and print a [list of information](#) with the requirements for the application process. Also available in [Espanol](#).

Passports & Minors

The passport Two-Parent Consent Law (Public Law 106-113, Section 236) encompasses all children under the age of 16. This means that passport agents nationwide will require the consent of both parents from children under the

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age of 16.

Therefore, all passport applications for minors age 0-15 will require the consent from absent parent before the passport can be issued. (FORM: DS-8053 - must be notarized and accompanied with a photocopy front and back of drivers license)

All passport applicants, **regardless of age**, must appear in person.

The most current information may be obtained at Travel.State.Gov

Fee Schedule

Two separate payments are required.

One payment by check or money order for the passport (payable to US Department of State)

One payment by check, money order, or credit card for the execution fee of \$25 (payable to the City of Tualatin).

* Be prepared for the possibility of other fees for additional services. Fees are subject to change, for current fees please check Travel.State.Gov

** The \$25.00 Execution Fee is not charged when adults 16 and over with fully valid passport books apply for the passport card using a DS-82 form.

*** Form DS-82 not processed by the City of Tualatin. (applicant must mail directly to a Passport processing center)

Other Helpful Links

[Passport Frequently Asked Questions](#)

Additional information on requirements, changes, lost or stolen passports, visas, etc. may be obtained at Travel.State.Gov

Supporting Documents



[Passport Checklist](#)



[Passport Information in Spanish](#)

Web Links

[U.S. State Department Website](#)[Check Passport Status Online](#)[Photo requirements](#)[Oregon Passport Home Page](#)[Frequently Asked Questions For Passports](#)

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